

**NOTICE OF SPECIAL MEETING
OF THE
TOWN OF ACHILLE**

IN COMPLIANCE WITH TITLE 25 O.S. § 301-314, THE OKLAHOMA MEETING ACT, INCLUDING THE POSTING OF NOTICE AND AGENDA, BE ADVISED THAT THE ACHILLE TOWN BOARD OF TRUSTEES WILL HOLD A SPECIAL MEETING ON SEPTEMBER 26, 2023, AT 7:00 PM AT ACHILLE TOWN HALL, LOCATED AT 211 W MAIN ST IN ACHILLE, OKLAHOMA.

MINUTES

1. **Meeting Called to Order:**
 - A. **Roll Call and Declaration of Quorum.**
Mr. Howard, Ms. Stout, Mrs. Scoggins- Present
Mrs. Hughes – Not Present

2. **Citizen’s Comments: (any citizen wishing to speak on any matter on this agenda may do so after signing up on the sheet at the back of the Council Room.)**
N/A

3. **Business Agenda: Discuss, vote, and take action on the following items:**
 - A. **Removal of Shana Howard, Rhonda Howery, and Amanda Newkirk from all First United Bank accounts.**
Motion: Mr. Howard 2nd: Ms. Stout All Approve

 - B. **Add Teresa Scoggins and Amber Dean to all First United Bank Accounts.**
Motion: Mr. Howard 2nd: Ms. Stout All Approve

 - C. **Request for the police department to borrow \$5,151.07 from the water Deposit account to make payroll on September 29th, 2023.**
No, But the police department can borrow \$4,000 from the grant account and \$1,151.07 from the audit account to make Payroll for September 29th, 2023. The Police must keep a log of the amount of funds borrowed and dollar amounts paid back until it is paid back in full to both accounts. as of 09/27/23 – The Grant account has \$5,004.26 and the audit account has \$2,160.00. The Police department will borrow funds on 09/27/23.

4. **Remarks and Inquires by the Board of Trustees:**

5. **Adjournment.**

Motion: Mr. Howard 2nd: Ms. Stout ALL APPROVE

Posted this 22nd day of September, 2023 at 5 PM on the front door of the Achille Town Hall Building located at 211 W Main St. Achille, OK.

**Amber Dean
Office Manager**